

**Minutes of the Meeting of St Mawgan-in-Pydar Parish Council held in St Mawgan Community Hall on  
Wednesday the 11<sup>th</sup> day of November 2015 at 7.30pm**

Present: Cllrs K Atkinson, B Cawley, R Cawley, W H J Corbett, G Jennings, S Jones, E McKenzie, M Raby, S Tavener

In Attendance: Miss Donna James (Parish Clerk), CC Cllr Fitter, 2 members of the public, PCSO Parry

- 401/2015      Apologies – Cllrs S Gardner, S Jennings, PC Lenton and PCSO Burgess  
The Chairman advised the council of Kate Mullard’s resignation from the council and wished on behalf of the council to thank Kate for all her hard work during her time as a councillor.
- 402/2015      Police Report – PCSO Parry advised the council that there had been 3 crimes reported in the past month compared to 4 for the same time last year. The crimes were: 1 assault, 1 common assault and 1 malicious communication.
- 403/2015      Members interests  
a      Declarations of interests  
Cllr B Cawley NRI Items 12a and b  
Cllr R Cawley DPI Items 12a and b, 14 and 17  
b      There were no requests for dispensations for DPI’s  
c      No written statements received
- 404/2015      Public participation  
The applicant for 7 a ii, addressed the council to explain the reason for the resubmission of the planning application
- 405/2015      Minutes of the meeting – 14<sup>th</sup> October 2015  
Proposed by Cllr R Cawley seconded by Cllr Jones and **resolved** to accept the Minutes of the meeting as a true record of the meeting and they were signed by the Chairman.
- 406/2015      Clerk’s Report - The report had been circulated prior to the meeting  
The clerk advised the council of updates received since the report had been sent
- 407/2015      Planning  
a      Planning – New applications – to discuss and decide on response to Cornwall Council  
i      PA15/09556 | Listed Building consent for the Installation of stainless steel post and rail handrail (height of 900mm) along the church path from the Lychgate to the main door. | Church Of St Mawgan St Mawgan Newquay Cornwall TR8 4ER - The Priest In Charge And Church Wardens  
Proposed by Cllr Atkinson, seconded by Cllr Raby and resolved that the council have no objection to the planning application however they would like to advise CC about their observation/comment on the choice of finish of the handrail  
ii      PA15/10158 | Change of use of agricultural land to residential curtilage and construction of detached boiler room/machinery/log store | The Shed St Mawgan Newquay Cornwall TR8 4EU - Mr Andrew Williams  
Proposed by Cllr Corbett, seconded by Cllr Atkinson and resolved that the council would defer their decision on this application until they had received a response from CC to their questions raised to the case officer  
iii      PA15/10212 | First floor extension to rear and side of property. | Primrose Cottage St Mawgan Cornwall TR8 4EN - Mr And Mrs P Exon  
Proposed by Cllr Atkinson, seconded by Cllr B Cawley and resolved that the council have no objection to this application

- iv Any other planning applications received from Cornwall Council by the time of the meeting – none received
  - b Advices and decisions by Cornwall Council
  - c To discuss planning enforcement issues – to refer any new issues and updates  
Clerk to query with CC:  
The Land near Lower Lanherne Farm  
Trevarrian Holiday Park  
The caravan near the path to Retorrick Mill
- 408/2015
- Working groups:
- a Beach and environment
    - i Working Group report - circulated prior to the meeting
  - b Amenities
    - i Working Group report - none
  - c Transport and Rights of Way
    - i Working Group report - none
- 409/2015
- To receive reports from meetings
- Newquay Airport – Cllr G Jennings update the council. The airport are willing to talk to the council, along with other affected councils, regarding the drones. There is presently a 12 week consultation which ends on 12.01.16
- Newquay and St Columb Community Network – Cllr G Jennings had been advised at the meeting that there were S106 funds still available for the council
- Denzel Downs – Cllr Atkinson updated the Council – The terms of reference for the panel and funding criteria have now been finalised. However they have now reverted back to the original contract agreement that they have to be generating power before payments will be made.
- Cllr Corbett queried the Easyjet training flights turning low over the parish
- The Chairman suspended standing order 3 e for this item only to allow CC Cllr Fitter to address the council – he advised that forensic checking was done further to the complaints regarding this, the results showed it was a scheduled flight, not a training flight.
- 410/2015
- To note and discuss if appropriate the correspondence received since the last meeting and any associated actions and expenditure – circulated prior to meeting
- The clerk updated the council on two new items of correspondence regarding war graves and the precept from CC.
- 411/2015
- To consider options for the leat in St Mawgan Village and any associated actions and expenditure
- After lengthy discussion:  
Proposed by Cllr Corbett, seconded by Cllr R Cawley and resolved that the council would hire a digger for the council's maintenance contractor to use to clear the silt out from the leat at a cost of up to £200 +VAT, and if hire time and costs allow, to use the digger for works in the burial ground  
The clerk to contact the Cricket Club, Mr J Cooper and Mrs Young-Jamieson for permissions  
Cllrs Gardner and Tavener to look into the Silt Trap or French Drain options for the leat and report back to the council at a later meeting

**Cllrs B Cawley and R Cawley left the room**

- 412/2015 Parish Council Maintenance Contract
- a To receive an update from the working group – report circulated prior to the meeting, the working group updated the council
  - b To consider and agree the details of the contract(s) to cover the needs of the specification of works and any future changes to provision/support from CC and any associated actions and expenditure
- After lengthy discussion:
- Proposed by Cllr Tavener, seconded by Cllr Atkinson and resolved to split the footpaths from the main maintenance contract
- Proposed by Cllr Tavener, seconded by Cllr Atkinson and resolved to adopt the specification of works subject to the amendments made at the meeting – those being:
- To include the perimeter fence of the play area in strimming and that any grass cuttings are removed from the safety surface.
- Proposed by Cllr Corbett and seconded by Cllr Atkinson and resolved that the council add a clause in the contract that it will be adjusted annually in line with CPI
- Clerk to ask CALC/NALC to check the contract including the termination clause

**Cllrs B Cawley and R Cawley returned to the room**

- 413/2015 Mawgan Porth toilets - update regarding provision of opening arranged by other organisations – item now obsolete

**Cllr R Cawley left the room**

- 414/2015 To receive and consider the half year accounts and budget for precept setting for 2016/17 and any associated actions
- After discussion, proposed by Cllr McKenzie, seconded by Cllr G Jennings and resolved that a working group of Cllrs Atkinson, Corbett and McKenzie (as most recent past chairmen and present chairman) to look at the budget along with an accountant (at no cost to the council) and report back to the council at the December meeting.

**Cllr R Cawley returned to the room**

- 415/2015 To receive an update on the council's laptop – clerk updated the council
- 416/2015 Website – to receive an update on the maintenance and upkeep of the council's website and agree any associated actions and expenditure
- After discussion, following quotes received, proposed by Cllr R Cawley, seconded by Cllr Corbett and resolved that the clerk contact M Perkins to arrange for the transfer of the website and files, a new email system (if appropriate) and training – for a cost up to £120.00 +VAT exclusive of the required annual charge

**Cllr R Cawley left the room****Resolved by the council to suspend standing order 3 u to allow the meeting to finish**

- 417/2015 Accounts
- Proposed by Cllr Atkinson, seconded by Cllr Corbett and **resolved** by the council that accounts totalling £1915.76 and listed below, were approved for payment and duly signed after the meeting

D James	Salary & Exp October	£ 478.23
HMRC	PAYE Tax & NI	£ 105.20
Bubb Maintenance	Maintenance October	£ 804.00
Bubb Maintenance	Expenses Aug-Oct	£ 173.73

M Farmer	October beach clean	£ 50.00
A Prowse	Toilet cleaning October	£ 216.75
Vodafone	Mobile telephone bill	£ 17.85
Royal British Legion	Remembrance Wreath	£ 50.00
MPV Hall	October Meeting	£ 20.00
Total		£ 1915.76

#### **Cllr R Cawley returned to the room**

418/2015 Notice of items for the next meeting  
Footpaths contract  
Defibrillator  
Planning training

419/2015 **Due to the confidential nature of the business about to be transacted, publicity would be prejudicial to the public interest and the press and public will be excluded from the next part of the meeting and they are instructed to withdraw – Public Bodies (Admission to meetings) Act 1960 s1**

*All members of the public had already left the meeting*

#### **The clerk left the room**

420/2015 Clerks pension – to consider and agree the appropriate pension provider and provision to be offered to the clerk and any associated actions and expenditure  
After lengthy discussion:  
Proposed by Cllr Tavener, seconded by Cllr Atkinson and resolved to adopt the NEST pension scheme  
Cllr Tavener will obtain a quote for postponement and give the details of the relevant person to the working group  
Cllr Atkinson will see the rep next week  
The working group will contact CALC and Mr B White (accountant) for advice  
Clerk to complete the NEST form where possible

The meeting closed at 10.05pm

Date of next meeting – 9<sup>th</sup> December 2015 at Mawgan Porth Village Hall at 7.30pm

Signed as a true record of the meeting

Chairman.....

9<sup>th</sup> December 2015