

**Minutes of the Meeting of St Mawgan-in-Pydar Parish Council
held in St Mawgan Village Hall**

On

Wednesday the 9th day of November 2016 at 7.30pm

Present: Cllrs L McKenzie (Chairman), R Cawley, W Corbett, K Atkinson, S Tavener, G Jennings, S Jones, D Carter, S Gardner and C Tyson.

In attendance: Mrs Angela Hayne (Parish Clerk), Cllr J Fitter (CC), Hollie Nicholls (Planning Agent representing Mr I Shorthouse), and 3 members of the public.

- 221/2016 Apologies – received from Cllrs B Cawley and S Jennings
- 222/2016 Police Report –PCSO Parry advised that there had been three crimes reported this month: 2 of criminal damage and 1 of assault. This was compared to 3 crimes at the same time last year. There had been no issues reported for Halloween or Bonfire Night. Finally, PCSO Parry urged parishioners to look out for elderly neighbours as the Winter approaches and reminded us of the contact details for reports.
- 223/2016 Member's interests
- a) Declarations of interest from members relating to items on the agenda:
Cllr C Tyson - agenda item 7a (ii) PA16/09319 and 7a (iii) PA16/09323,
Cllr C Tyson and Cllr K Atkinson –7a (vi) PA16/09354
 - b) Written requests for dispensations or interests – none received
 - c) Written statements from members expressing interests in an agenda item
– none received
- 224/2016 Public Participation- Planning Agent spoke in respect of agenda item 7a (ii) and 7a (iii) observing Standing Order - 3(h).
- 225/2016 Minutes of the last meeting – Cllr Gardner alerted the Council to an error in the sequence of minute reference numbers, and queried minute item 211/2016 Standing Orders – Code of Conduct. In accordance with standing order 12 (a) (i), a motion was brought to correct an inaccuracy in the draft minutes. The Chairman asked that the October's minutes are forwarded to December, in order that the Clerk may amend and explicate the relevant narrative.
- 226/2016 Clerk's report – circulated prior to the meeting.
- 227/2016 Planning – New applications – to discuss and decide on response to Cornwall Council.
- i **PA16/09177** - Applicant: Mr Ollie Ebelis. Proposal: Alterations and extension to existing dwelling, including formation of dormers and rear extension. Location: Lanvean Farm Cottage, Lanvean, St Mawgan. Cllr K Atkinson proposed and Cllr S Gardner seconded. It was unanimously **resolved** to raise no objection.

Cllr C Tyson left the meeting at this juncture.

- ii **PA16/09319** - Applicant Mr I Shorthouse Bromley Estates Ltd. Proposal: Construction of amenities building to serve existing caravan park. Location: Marver Chalets, Mawgan Porth. Cllrs W Corbett and S Tavener alerted members to objections regarding noise/lighting lodged by neighbours bordering the site. Standing Order 24 (a) was suspended to allow public participation. The Planning Agent was asked why the proposed building might not be sited elsewhere, with less impact to neighbours. Although some members expressed concern about the proximity of the building it was felt that this was essentially a matter between the neighbour and the LPA. Cllr Gardner proposed and Cllr K Atkinson seconded and it was **resolved** not to object to this application.
- iii **PA16/09323** - Applicant Mr I Shorthouse Bromley Estates Ltd. Proposal: Redevelopment of site to provide six holiday units and one replacement dwelling. Location: Marver Chalets Mawgan Porth. After discussion, Cllr Tavener proposed and Cllr Corbett seconded and it was **resolved** to object to this application for the following reasons: the bulk, massing and general scale of the redevelopment proposed was inappropriate in this location. The new units would have a significant adverse effect upon the setting of the Scheduled Ancient Monument which borders the site, and it appeared to the PC that both the excavations proposed and the necessary foundations for two-storey units were likely to interfere with the archaeology of the area. Cllr S Gardner abstained from voting.

Cllr C Tyson returned to the meeting.

- iv **PA16/09227** – Applicant: Trevenna. Proposal: Tree works to trees within a conservation area. Location: Lanvean House, Lanvean, St Mawgan. As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.
- v **PA16/09350** - Applicant Mr And Mrs P O'Shea. Proposal: Demolition of pole barn and block built barn including conversion of stone barn to single dwelling. Location: Land and Buildings at Lower Lanherne Farm, St Mawgan. Cllr K Atkinson proposed and Cllr W Corbett seconded and it was unanimously **resolved** to raise no objection.

Cllrs C Tyson and K Atkinson left at this juncture.

- vi **PA16/09354** – Proposal: Proposed single storey rear extension, new glazed feature entrance and internal alterations. Location: Winsor Mill, Winsor Lane, St Mawgan. Cllr Tavener proposed and Cllr Corbett seconded and it was **resolved** to raise no objection. Cllr S Gardner abstained from voting.

Cllrs C Tyson and K Atkinson returned to the meeting.

- 228/2016 Any other planning applications received from Cornwall Council by the time of the meeting. None received.
- 229/2016 Advices and decisions by Cornwall Council – circulated prior to meeting.
- i **PA16/07370 APPROVED.** Applicant: Mr Andrew Williams. Location: The Shed St Mawgan Newquay Cornwall TR8 4EU Proposal: Application for variation of condition 2 roof finish in respect of decision PA15/10158 (Change

of use of agricultural land to residential curtilage and construction of detached boiler room/machinery/log store).

- ii **PA16/02472/PREAPP Closed - advice given.** Applicant: Mr Bertrand Louveaux Location: The Old Rectory St Mawgan Newquay Cornwall TR8 4EZ Proposal: Pre-application advice for Listed Building - temporary replacement of sash window with a door, inclusion of a projector screen, overboarding of existing low quality floor with a new timber floor.
- iii **PA16/08458 APPROVED.** Applicant: Mr Jeff Smith Location: Bluebay Apartments Tredragon Lodge Tredragon Road Mawgan Porth Newquay Proposal: Removal of condition 2 in respect of C2/01/01430 (change of use from hotel to 5 self-contained units for holiday letting purposes) to allow unrestricted holiday use.
- iv **PA16/09211 WITHDRAWN** Applicant: Mr Terence Thomas. Location: Hellings, Lanvean St Mawgan TR8 4EY. Proposal: Tree works to reduce height of Goat Willow from 6.5m to 4m and Ash from 9m to 5m within a conservation area.
- v **PA16/06951 APPROVED** Applicant: Mr A Watson. Location: Sea View, Bungalow, New Road, Carloggas, St Mawgan TR8 4EG. Proposal: Proposed demolition of existing sub-standard dwelling and construction of one 4 bedroomed house and garage.
- vi **PA16/07495 APPROVED** Applicant: Mr Richards. Location: Southern Hangar 4, Aerohub, Cornwall Airport, Newquay, Cornwall Proposal: Change of use of redundant hanger (PMTD.18) to provide storage and distribution centre (use class B8).
- 230/2016 Planning Enforcement Issues – none received
- 231/2016 Burial Ground – Eric Richardson deceased: permission to erect memorial – design circulated. Cllr R Cawley proposed and Cllr S Tavener seconded. It was **resolved** to grant permission to erect memorial.
- 232/2016 Working groups
- (a) Amenities – Sovereign Play – Chairman informed the meeting that corroded fittings had been replaced on the swings.
- (b) Transport and rights of way – to receive report. Although footpath acknowledged on planning application PA16/09350, Cllr D Carter and Cllr S Tavener confirmed that no through way was evident at points along its distance.
- (c) Beach and Environment - to receive report if any. None received.
- 233/2016 St Mawgan Public WC Block – to discuss and agree to renew service agreement with Reef Water Solutions Ltd 2016/2017 on the same terms and cost as 2015/2016 – circulated. Cllr S Tavener proposed and Cllr R Cawley seconded. It was unanimously **resolved** to accept.
- 234/2016 St Mawgan Community Hall – to receive update and agree any necessary action and expenditure. Cllr Corbett reported that he, Cllr B Cawley and three members of the Community Hall committee met, to discuss the deteriorating

fabric of the hall - slate on eaves missing; barge board rotten; external woodwork requiring maintenance. However, the meeting heard that it is with regret that new members have not been forthcoming onto the Community Hall committee. Thus, management of the Community Hall, is at crisis point. The PC confirmed its commitment to ensure the preservation of the Community Hall for St Mawgan parishioners. Therefore, it was **resolved** to 1. write a joint letter (with the Hall Committee) to the Charity Commission for advice as to a way forward and 2. keep on the agenda. In addition, the Clerk will forward the Trust Deed to all Councillors to peruse.

Cllr S Gardner left the meeting at this juncture.

- 235/2016 Specific Issue Neighbourhood Plan - The Chairman thanked Cllr K Atkinson for his work (as leader of the Planning Working Group) in forming the Plan, who in turn thanked Cllr W Corbett for his initial proposal of a Single-Issue Neighbourhood Plan. Cllr G Jennings commended this to the parish as a positive step whereupon the Neighbourhood Plan had failed to gain support in the past. It was **resolved** to create a Single-Issue Neighbourhood Plan and 1) seek space in the Parish News to highlight this new initiative; 2) keep item on the agenda; 3) projects/groups to contact the Clerk for further details.
- 236/2016 Twining Towns – this unsolicited invitation to Cllr K Atkinson from representatives of La Roche Bernard, Brittany was discussed. It was **resolved** that Cllr K Atkinson write, highlighting the incompatibility with the comparative size of St Mawgan-in-Pydar Parish to La Roche Bernard, Brittany.
- 237/2016 SLCC – (Society of Local Council Clerks) – to agree Annual membership for provision of training, advice and support (£131 full year subscription + £10 joining fee) and purchase of key text – Charles Arnold Baker (10th edn) at £73.60. Cllr S Tavener proposed and Cllr R Cawley seconded. It was **resolved** to agree.
- 238/2016 Funding – update re: access to monies from solar farm and REG windfarm.
- Standing order 24 (a) was suspended to enable Cllr J Fitter to speak regarding estimated funds available: Kernow Solar Farm - circa £2,500 per annum, and REG Windpower - circa £16,500 per annum. However, Cllr Fitter will clarify amounts and report back.
- Standing orders were resumed.
- Subsequently, it was **resolved** to 1) keep item on agenda 2) publish a poster in the Parish News informing community groups and projects within the parish of the funds soon to be available, and to communicate with the Clerk regarding the application procedure.
- 239/2016 To receive reports from meetings – Cllr D Carter informed the meeting that Mawgan Porth Village Hall received the full support from Newquay Town Council for their Local Devolution Fund application for new doors. The Clerk informed the meeting, that they now await CNP Cornwall Councillor Approval on 19th January, 2017.

240/2016 Draft Budget

- (a) To review and discuss the budget prior to setting the precept for 2017/18 at the December meeting. It was reviewed. Discussion centred on a document received within the week (and circulated prior to the meeting) that gave an estimation for election costs for St Mawgan Ward in May 2017. These are substantially more than previous years, due to Cornwall Council re-evaluation. It was **resolved** that the Clerk clarifies these election costs with CALC. In addition, an estimate of election costs for Trenance Ward is also to be sought to enable adequate resources to be made available within the budget.
- (b) Annual Review of Burial Charges – to review burial ground charges for 2017/18. It was **resolved** that the Clerk provides a summary of comparative burial grounds and circulate prior to the next meeting.

241/2016 Accounts – to approve payment of accounts. Cllr R Cawley proposed and Cllr W Corbett seconded, and it was **resolved** to approve payment of accounts as listed below:

Name	Details	Amount	Total
A Hayne	Clerks Salary – October and expenses		£691.29
Bubb Maintenance	Maintenance - October	800.00	
	Expenses: Sept c/f, October	92.99	
	Footpaths: October	<u>100.00</u>	£992.99
M Farmer	Beach Cleaning – October ½ term		50.00
A Prowse	St Mawgan Toilet Clean - October		210.00
Reef Water Solutions Ltd.	Legionnaires test and service		35.00
Vodafone Ltd.	Mobile phone – October		17.85
Royal British Legion	Remembrance Sunday Wreath and Donation		75.00
Grant Thornton UK LLP	Fee: Audit 2016 Annual Return		360.00
TOTAL			£2432.13

242/2016 To note and discuss if appropriate the correspondence received since the last meeting – none received

243/2016 Notice of items for the next meeting:

PC Website -To discuss, agree cost and propose: the creation of a new (more modern style) template and apply to the existing site; convert site to allow specific pages to be updated by the Clerk; ongoing Maintenance contract

Meeting closed at 9.30pm

Date of next meeting: Wednesday 14th December at 7.30pm at Mawgan Porth Village Hall

Signed as true record of the meeting

Chairman's signature..... 2016.