

# ST MAWGAN-IN-PYDAR PARISH COUNCIL

## Minutes of the Parish Council Meeting Wednesday, 11<sup>th</sup> day of April 2018 at 7.30pm in Mawgan Porth Village Hall

43/2018		<p><b>To note those present and to receive any Apologies</b> Cllr L McKenzie (Chair), Cllrs C Tyson, W Corbett, S Jones, D Carter, T Thomas, S Karkeek, C Mann, R Cawley. In attendance: The Clerk – Angela Hayne</p> <p>3 members of the public and Cllr J Fitter</p> <p><b>Apologies received from:</b> Cllr B Cawley, S Tavener and G Jennings</p>
44/2018		<b>Members' interests</b>
	a	To receive declarations of interest from Members relating to items on the agenda: Cllrs C Tyson and S Karkeek – 6b (iv) and (v) Cllr W Corbett – 6d (ii)
	b	To consider written requests for dispensations or interests (if any)
	c	To receive written statements from members expressing interests in an agenda item
45/2018		<b>To receive oral or written reports, and authorise any action</b>
	a	Police Report – none received
	b	<p>CC John Fitter – Road safety improvement: Travellers Rest – costings and suggestions received from Cormac Ltd. Concerns include customers of the Inn and children crossing for the school bus.</p> <p>Footpath 31 (starting at the Eastern end of Porth Farm Cottages and joining footpath 33 and 32 at the Eastern end of the Park, Mawgan Porth), is now open.</p> <p>Risk of accident – Meeting scheduled with Mid-Cornwall Cormac Highways manager at St Mawgan Post Office to discuss the state of the tarmac leading from the main road to the school.</p> <p>Drainage works at Gluvian – work has been completed. However, the verge outside the stables is to be ploughed out as there is an ongoing issue with water coming from the direction of the yard.</p> <p>State of the Road running from Tolcarne Merock to join the road at Gluvian leading to Mawgan Porth – Cllr W Corbett highlighted the issue and I will pursue.</p> <p>Planning Application PA17/09687 - Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking Location: Land East of Sun Haven Valley Caravan Park Mawgan Porth Newquay Cornwall. Cornwall Council Planning Officer has advised that a Judicial Review has been submitted to challenge the decision.</p> <p>Cornwall Fire and Rescue – intention to move the training facility from Portreath to Cornwall Airport Newquay.</p> <p>Space Port – news on the bid not expected until the end of May.</p>

	c		The Clerk – circulated prior to the meeting.  Updates to ongoing correspondence with CC include damage to bridge at St Mawgan; potholes at St Mawgan; flooding at Ox Lane at T-junction leading to Lanherne and flooding outside St Mawgan Community Hall.
46/2018			<b>Public Participation</b> - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda - none
47/2018			<b>Minutes of the Parish Council Meeting -</b>
		i	To Resolve that the Minutes of the meeting held on 14 <sup>th</sup> February 2018 are an accurate record. Proposed by Cllr W Corbett and seconded by Cllr R Cawley and <b>resolved</b> to accept
		ii	to Resolve that the Minutes of the last meeting held on 14 <sup>th</sup> March 2018 are an accurate record. Proposed by Cllr W Corbett and seconded by Cllr R Cawley and <b>resolved</b> to accept
48/2018	a		<b>PLANNING</b> - Pre-App Consultation – none received
	b		Planning - new applications – to discuss and decide on response to Cornwall Council
		i	<b>PA18/01471</b> Applicant: Mr Anthony Palmer. Proposal: Change of use of land to use as a tea garden with associated works. Location: Menalhyl Yard Mawgan Porth. The PC felt that there was insufficient information supplied to comment. Cllr S Jones proposed and Cllr W Corbett seconded and it was <b>resolved</b> to seek a report from Countryside Access and Highways before giving comment.
		ii	<b>PA18/02624</b> Applicant: Mr and Mrs Kerry Williams. Proposal: Extend roof and first floor to the west over existing sun room. New porch/boot room. Demolish existing porch. Location: 1 Tolcarne Villas Higher Tolcarne St Columb. Cllr W Corbett proposed and Cllr C Tyson seconded and it was <b>resolved</b> no objection.
		iii	<b>PA18/02394</b> Applicant: Mr Mark Webb. Proposal: Proposed extension and alterations. Location: Gwel-An-Nans road from Mawgan Porth Holiday Park to Ox Lane St Mawgan TR8 4EU. Cllr W Corbett proposed and Cllr R Cawley seconded and it was <b>resolved</b> no objection providing the case officer content with design of the flat roof.
			<b>Cllrs C Tyson and S Karkeek left the room</b>
		iv	<b>PA18/01406</b> Applicant Mrs Marian Tyson. Proposal: Application for the erection of a portable wooden shed. Location: Lanherne View Carloggas St Mawgan. Cllr W Corbett proposed and Cllr R Cawley seconded and it was <b>resolved</b> no objection.
		v	<b>PA17/10698</b> Applicant Mr Michael Lomax. Proposal: (Revised Plans) Proposed dwelling with detached garage. Location Land South of Ivy Cottage Ball Lane St Mawgan TR8 4EQ. Cllr C Mann proposed and Cllr S Jones seconded and it was <b>resolved</b> to maintain previous objection due to bulk and massing in relation to neighbouring properties including a listed building and potential overlooking into private amenity space of properties to the south of the site.
			<b>Cllrs C Tyson and S Karkeek returned to the meeting</b>
	c		To consider planning applications received before meeting
		i	<b>PA18/02824</b> Applicant: Mr Scott Eggleton. Proposal: Erection of first floor balcony and stiar to rear of the property. Location: 4 Sandy Court Mawgan Porth Hill Mawgan Porth. Extension of time granted by CC and thus deferred until May meeting as plans not available to view at this time.
	d		To note Advices and Decisions by Cornwall Council:

	i	<b>PA18/00900 No objections (OHL/OHE/HG apps)</b> Applicant: Mr Andrew Watson. Proposal: Hedgerow removal notice to remove a 25m section of Cornish hedge to allow better access to the garden. Location: Sea View House New Road Carloggas St Mawgan TR8 4EG. Noted.
		<b>Cllr W Corbett left the room</b>
	ii	<b>PA17/06953</b> – Mr Broom. Proposal: The construction of a single dwelling for the primary agricultural farm worker. Location: Land at Trevarrian Barton, Trevarrian, Newquay. To decide response to Land Agent’s Agricultural Need Appraisal for Cornwall Council for a Farm Dwelling House. Proposed by Cllr L McKenzie and seconded by Cllr Tyson and <b>resolved</b> to agree to the Land Agent’s findings, but to seek clarification of domestic curtilage. <b>Action:</b> Clerk to contact case Planning Officer.
		<b>Cllr W Corbett returned to the meeting</b>
	e	To discuss planning enforcement issues – to refer any new issues and updates – if any. None.
49/2018		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities: Playground Rota-Swing - following a further report of trapped hair at the top of the rota-swing, it was decided that the equipment should be decommissioned and not used by children until Sovereign Play (the providers), have undertaken to inspect. Delegated to Cllrs R Cawley and C Mann to decommission. A scheduled inspection of the Playground by RoSPA will be undertaken in April/May as reported previously. <b>Action</b> – Clerk to attach ‘Do Not Use’ laminated signs on to the Rota-Swing.
	i	Burial Ground – Burial Safety Review March – circulated prior to the meeting. The Clerk reported that previous issues of unsafe memorials have been/are being, addressed by next of kin. No new issues reported.
		<b>It was proposed by Cllr Corbett and seconded by the Chair and resolved that the public and the press be excluded from the meeting during the consideration of the items 7 a (ii), (iii) and (iv), owing to the confidential nature of the business to be transacted which is prejudicial to the public interest in accordance with public bodies (Admission to Meetings) Act 1960 and were deferred until all members of the public left the meeting</b>
	b	Transport and Rights of Way
	i	Mawgan Porth/Trenance public footpath signage. Cllr Thomas reported that he is awaiting costing to laser cut beach plaques for the recently acquired signposts for Trenance and will report back in May.
	c	Beach and Environment – Cllr W Corbett reported that the works to repair the disabled beach entrance are to be undertaken after the Easter Holidays with kind assistance from the PC Beach and Maintenance Contractors.
	d	Neighbourhood Plan – Cllr W Corbett deferred a report to the Annual Meeting of the Electors on 18 <sup>th</sup> April 2018.
	e	Digital Media for Parish Council – Cllr Cawley reported that all forthcoming PC meetings will be posted on to the PC Face Book page one week prior to the meeting, together with a link to the PC website which will enable access to all PC agenda documents. Also, due to a public request it was agreed that a FB post with a link to the Minutes of the previous meeting would be available one week later.
50/2018		<b>REPORTS FROM MEETINGS:</b>
	i	Affordable Housing – Cllr Corbett reported that a meeting had taken place with Cornwall Community Land Trust (CCLT), S Plant and partner. The CCLT request a further meeting with Affordable Housing Working Group at a time to be agreed in May. Additional members from the Neighbourhood Planning Group have been welcomed to the group. <b>Action:</b> A PC Face Book request to be posted asking for further volunteers to join.
	ii	Community Network Panel – circulated prior to meeting

	iii	Cornwall Airport Newquay Consultative Forum – circulated prior to meeting. Cllr D Carter asked that Cllr G Jennings (absent) report the continuing breach of traffic regulations by users of the airport. <b>Action:</b> The Clerk to contact the Police to enforce the regulations as necessary.
51/2018		<b>To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:</b>
52/2018		<b>FINANCE and LEGISLATION:</b>
	a	To note any income received – £734.17 VAT Repayment to end January 2018
	b	Internal Control – to nominate a member of Internal Control to complete 4 <sup>th</sup> quarter check. Cllr T Thomas volunteered.
	c	General Data Protection Officer – to appoint in accordance with GDPR Regulations 25 May 2018. Due to outstanding detail of the requirements for eligibility of Data Protection Officer from the Information Commission Office (ICO), this item was deferred until the May meeting.
	d	Beach Bins – to approve purchase of 2 qty Wybone MLB 224 to replace old/worn at Mawgan Porth Beach at a cost of £359.99 +VAT each. Proposed by Cllr S Karkeek and seconded by Cllr C Mann and it was <b>resolved</b> to purchase as above.
	e	General Risk Assessment - To note annual review. The review was noted, and the Chair took the hard copy for signature.
	f	Cornwall ALC Limited - To renew annual membership subscription 2019/19 in the sum of £386.48. Proposed by Cllr C Mann and seconded by Cllr R Cawley and <b>resolved</b> to renew as above.
	g	Local Maintenance Partnership – To resolve to accept the funding offer and sign the agreement for 2018. Proposed by Cllr W Corbett and seconded by Cllr C Mann and <b>resolved</b> to accept the funding offer from Cornwall Council for 2018 in the sum of £1451.45.
		<b>Remaining members of the public left the meeting.</b>
	h	Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting). Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and <b>resolved</b> to approve (as at the end of document).
		<b>Agenda Items 7a (i), (ii) and (iii) followed</b>
53/2018	i	Playground Fence. The Clerk presented the quotes received. Cllr W Corbett suggested that further quotes be sourced for supply only of galvanised panels, and local tradesmen are offered the option of tendering for the fixing. <b>Action: Chair, Vice-Chair and Clerk to report back at the next meeting.</b>
	ii	Playground Benches – to consider quotes for replacement. Proposed by Cllr W Corbett and seconded by Cllr S Jones and <b>resolved</b> to purchase 2 quantity. <b>Action:</b> Clerk to order
	iii	Noticeboards – to agree to purchase. The Clerk presented quotes. Cllr W Corbett suggested that the Chair, Vice-Chair and Clerk seek best price for replacement noticeboards at Mawgan Porth, Trevarrian and Trenance and report back at the next meeting. Action: Clerk to seek local craftsmen to tender for supply of wooden noticeboards.
54/2018		<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading). GDPR 2018 – to appoint General Data Protection Officer Playground Fence – update Noticeboards - update
55/2018		<b>Close of meeting 9.30pm</b>

## Payment of Accounts Sheet

Name	Details	Amount £
Cornwall Council <span style="color: red;">Paid March to avoid penalty</span>	1 <sup>st</sup> half burial ground rates	241.13
A Hayne	Clerk's Salary & Expenses - March	870.66
S Plant	Maintenance- March	800.00
S Plant	Footpaths - March	100.00
A Prowse	St Mawgan Toilet Clean – March	210.00
Reef Water Solutions Ltd	Legionnaires test and service – March	54.50
Vodafone Ltd	Mobile phone – March	13.04
Cornwall ALC Ltd	2018/19 Membership Subscription	386.48
Cornwall ALC Ltd	General Data Protection Regulation 2018 Training 1 delegate	54.00
D Vickery	Bus Shelter Clean 1 <sup>st</sup> qtr	100.00
NFU Mutual	Mower Insurance	<u>107.98</u>
	<b>Total</b>	<b>2937.79</b>

Date of next meeting: 9<sup>th</sup> May 2018 commencing 7.30pm at St Mawgan Community Hall

Signed as a true record of the meeting: Chairman's signature.....9thMay 2018