

ST MAWGAN-IN-PYDAR PARISH COUNCIL

The **Annual Meeting** of the **Parish Council** will be held in **St Mawgan Community Hall** on **Wednesday**, the **9th** day of **May** 2018 at **7.30pm**

AGENDA & SUMMONS

Members of the Public & Press are welcome to attend

1		Election of Chairman for the year 2017/18 and signing of declaration of office
2		Election of Vice Chairman for the year 2017/18 and signing of declaration of office
3		Appointment of Councillors for Working Groups and Internal Control
4		Appointment of Representatives to organisations
5		To note those present and to receive any Apologies
6		Members' interests
	a	To receive declarations of interest from Members relating to items on the agenda
	b	To consider written requests for dispensations or interests (if any)
	c	To receive written statements from members expressing interests in an agenda item
7		To receive oral or written reports, and authorise any action
	a	Police Report
	b	CC John Fitter
	c	The Clerk – circulated prior to the meeting
8		Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda
9		Minutes of the Parish Council Meeting - to Resolve that the Minutes of the last meeting held on 11 th April 2018 are an accurate record
10	a	PLANNING - Pre-App Consultation with Parish Council
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
	i	PA18/02824 Applicant Mr Scott Eggleton. Proposal: Erection of first floor balcony and stairs to rear of the property. Location: 4 Sandy Court Mawgan Porth Hill Mawgan Porth
	ii	PA18/01038/PREAPP – Applicant: Gareth Thyer. Pre-application advice for erection of timber store plus associated landscaping. Location: Bolingey Farm St Mawgan TR8 4HD
	iii	PA18/03086 . Applicant Mr & Mrs N Curry. Proposal: Demolition of garages and construction of new dwelling adjacent to 'Headlands' at Trenance. Location: Land Adjacent to Headlands Trenance Mawgan Porth.
	iv	PA18/03623 . Applicant Ms Ann Rawlings. Proposal: Retrospective: Change of use of A1 Shop to Cafe including minor alterations. Location: Hawkeys Shop St Mawgan.
	v	PA18/03292 . Applicant Mr G Lay. Proposal: Retention of temporary equine dwelling house at Gluvian Farmyard. Location: The Caravan Gluvian Farm Mawgan Porth
	vi	PA18/03293 . Applicant: Mr I Mackintosh. Proposal: Proposed redesign of approved planning application PA15/05171 for erection of a two-bedroom bungalow with garage and associated works. Location: Land South of Ivy Cottage Ball Lane St Mawgan TR8 4EQ
	vii	PA18/03884 . Applicant: Mr and Mrs P Shaw. Proposal: Conversion of existing garage, extensions and alterations including enlarged rear veranda/terrace, installation of two stainless steel flues and additional parking. Location: 5 Tredragon Close Mawgan Porth Newquay TR8 4DP
	viii	PA18/01672 . Applicant: Mrs Caroline Makepeace. Proposal: Construction of a dwelling. Location: Land West of Summer House Winsor Lane St Mawgan TR8 4EU At CC Planning Officer request: to review the PC objection to the above application considering the Historic Environment Officer statement, and the willingness of the applicant to restrict the unit to ancillary.

	c		To consider planning applications received before meeting
	d		To note Advices and Decisions by Cornwall Council:
	i		PA18/01707 APPROVED Applicant: Mr And Mrs I Jeffrey. Proposal: Proposed rear sunroom extension and replacement windows and doors. Location: Merrick Lanvean St Mawgan TR8 4EY
	ii		PA17/06953 APPROVED Applicant: Mr C Broom. Proposal: The construction of a single dwelling for the primary agricultural farm worker. Location: Land at Trevarrian Barton Trevarrian Newquay
	e		To discuss planning enforcement issues – to refer any new issues and updates – if any
11			WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a		Amenities
	b		Transport and Rights of Way
	i		Mawgan Porth/Trenance public footpath signage
	c		Beach and Environment
	d		Neighbourhood Plan
	e		Digital Media for Parish Council
12			REPORTS FROM MEETINGS:
	i		Affordable Housing
13			To note and discuss (if appropriate) the correspondence received since the last meeting (circulated) and any associated actions and expenditure: Minerals Safeguarding Development Plan Document - Consultation on the Schedule of Modifications. GWR – smart mobile phone ticketing Town and Parish Council Planning and Devolution Newsletter – circulated Playing Field Booking – 22 nd June, St Mawgan-in-Pydar School Fair – 5.30pm. CALC April Newsletter – including GDPR NALC Model Standing Orders Surfers Against Sewage Fundraising and Awareness Days – Mawgan Porth Beach
14			FINANCE and LEGISLATION:
	a		To note any income received – £18,500 Precept, £348.68 CTS Grant, Kernow Solar Park £2,590
	b		Internal Control – conducted 15 th April
	c		Internal Audit Report 2017-2018 (circulated prior to meeting) – Agree to authorise the Clerk to complete the Internal Audit Report Response Record in accordance with Clerk’s response – as circulated.
	d		Smaller Authority approval of the accounting statements – Annual Accounts year end 2017-2018 – to approve accounts as circulated and signed by the Chair.
	e		Internal Control – To accept the Statement of Internal Control to accompany the accounts
	f		Annual Return for the year ending 31 st March 2018
	i		Annual Governance Statement 2017-18 – to approve section 1, as circulated prior to the meeting
	ii		Accounting Statement 2017-18 – to approve section 2, as circulated prior to the meeting

	g	Ear-marked Reserves 31 st March 2018 – to approve as circulated
	h	Asset Register as at 31 st March 2018 – (as circulated prior to the meeting)
	i	To confirm physical check of Assets
	ii	To approve Asset Register
	iii	To approve the disposal of Optima Projector
	i	Financial Risk Assessment Annual Review – to agree to adopt as circulated
	j	General Data Protection Officer – to appoint
	k	Standing Orders Review – nominated members to undertake a review of the revised NALC model document and recommend to PC for adoption at a future meeting
	l	Renewal of Annual Long -Term Agreement (LTA) Insurance with Zurich Insurance – to accept Policy Schedule as circulated
	m	Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting)
		The public and the press to be excluded from the meeting during the consideration of the items 14 (e) and 14 (f), owing to the confidential nature of the business to be transacted which is prejudicial to the public interest in accordance with public bodies (Admission to Meetings) Act 1960.
	n	Playground Fence – to receive separate quotes to supply and fit 90m length, 1.2 high replacement galvanised fence.
	o	Noticeboards – to receive further quotes to supply and fit replacement at Mawgan Porth
	p	Clerk’s Salary – to agree NALC 2018-19 Pay Scale increase from 1 st April 2018
15		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading)
16		Close of meeting

Angela Hayne BSc (Hons) – Clerk to the Council

Angela Hayne

2nd May 2018