St Mawgan-in-Pydar Parish Council

The **Annual Meeting** of the **Parish Council** will be held at **Mawgan Porth Village Hall**

on **Wednesday 8th May 2024** commencing **6.30pm**

**AGENDA & SUMMONS**

**Members of the Public & Press are welcome to attend.**

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| 1 |  |  | **Election of Chair for the year 2024/25 and signing of declaration of office** |
| 2 |  |  | **Election of Vice Chair for the year 2024/25 and signing of declaration of office** |
| 3 |  |  | **Appointment of Councillors for Working Groups and Internal Control** |
| 4 |  |  | **Appointment of Representatives to organisations** |
| 5 |  |  | **To note those present and to receive any apologies**: |
| 6 |  |  | Members’ interests |
|  | a |  | To receive declarations of interest from Members relating to items on the agenda.  |
|  | b |  | To consider written requests for dispensations or interests (if any).  |
|  | c |  | To receive written statements from members expressing interests in an agenda item.  |
| 7 |  |  | To receive oral or written reports, and authorise any action  |
|  | a |  | Police Report: |
|  | b |  | Cllr Paul Wills report  |
|  | c |  | Clerk  |
| 8 |  |  | **Public Participation**  |
| 9 |  |  | **Minutes of the Parish Council Meeting** |
|  |  | i | To Resolve that the Minutes of the meeting held on **10th April 2024** are an accurate record and duly signed by the Chair.  |
| 10 |  |  | **FINANCE and LEGISLATION:** |
|  | **a** |  | Annual Return for the year ending 31st March 2024 (all documents circulated prior to meeting) |
|  |  | i | Internal Audit Report **2023/24** – Agree to authorise the Clerk to complete the Internal Audit Report Response in accordance with Clerk’s response – as circulated. |
|  |  | ii | Asset Register in support of figures on the accounting statements – to seek approval. |
|  |  | iii | Accounting Statement **2023/24** – to seek approval. |
|  |  | iv | Annual Governance Statement **2023/24** section 1 – to approve |
|  |  | v | Annual Governance Statement 202**3**/2**4** section 2 – to approve |
|  |  | vi | External Audit Conflict of Interest Form – to approve |
|  |  | vii | Earmarked Reserves as of 31st March 2024 – to approve. |
|  | **b** |  | Financial Risk Assessment 2024/25 (previously circulated) – to approve |
|  | **c** |  | Zurich Municipal Insurance Policy Renewal 2024/25 – to approve in the sum of £1131.20 |
|  | **d** |  | To note any income received: Bank Interest £46.96, Beach Clean Donation £100, Memorial Fees £1706.00, Local Maintenance Partnership £2,628.13. |
|  | **e** |  | Accounts – To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members).  |
| 11 |  |  | **PLANNING** |
|  | a |  | Pre-App Consultation in accordance with Local Council protocol.  |
|  | b |  | Planning - new applications – to discuss and decide on response to Cornwall Council. |
|  |  | i | **PA24/01520.**Applicant: Mr And Mrs Holmes. Proposal: Replacement dwelling and garage (following planning permission for extensions and alterations under planning approval reference PA23/04074). Location: Shore Leas Mawgan Porth Hill Mawgan Porth. |
|  | c |  | To consider planning applications received before meeting |
|  | d |  | To note Advice and Decisions by Cornwall Council: |
|  |  | i | **PA24/01207 APPROVED**. Location: Seacrest |
|  |  | ii | **PA24/00533 APPROVED**. Location: Trevedras Farm |
|  |  | iii | **PA23/07950 APPROVED**. Location: Land Adjacent Garden House St Mawgan  |
|  |  | iv | **PA24/00164/PRE Closed - advice given**. Location: 8 Mawgan Bay View, Mawgan Porth Hill. |
|  |  | v | **PA24/03406 Closed - advice given** Applicant:- Callum McKenna Location:- Communications Mast At Newquay Airport New Road Carloggas St Mawgan Cornwall TR8 4AF |
|  |  | vi | **PA23/09110 WITHDRAWN.** Location:- The Old Rectory St Mawgan Newquay Cornwall TR8 4EZ |
|  | e |  | To note Advice and Decisions by Cornwall Planning Committee  |
|  | f |  | To note Advice and Decision by Planning Inspectorate  |
|  |  | i | **APP/D0840/W/24/3337876** Cornwall Council Planning Ref: PA22/10128 Appeal Start Date 04/04 representations by 10 May. |
|  |  | ii | **APP/D0840/W/24/3336480** Cornwall Council Planning Ref: PA23/04572. Appeal Start Date 10/04 representations by 15 May. |
|  | g |  | 5 day-Protocol for Local Councils.  |
|  |  | i | **PA23/03371** Demolition of amenity building on site and construction of 6 no. holiday units and associated landscaping, parking and bin storage at Marver Holiday Park, Mawgan Porth |
|  | h |  | To discuss planning enforcement issues – to refer any new issues and updates – if any.  |
| 12 |  |  | **WORKING GROUPS** - to receive reports (if any), and agree any necessary action and expenditure: |
|  | a |  | Amenities – |
|  |  | i | Playground -  |
|  |  | ii | Ride on Mower Disposal – insurance renewal  |
|  |  | iii | Public Toilets & Community Hall Surveillance  |
|  |  | iv | Playing Field – to approve invoice for repairs to pipe in the sum of £83.06 |
|  |  | v | Playing Field Hire – SMASH Boat Race 4 June |
|  |  | v | Toilets  |
|  |  | vi | Burial Ground –  |
|  | b |  | Transport and Rights of Way:  |
|  |  | i | Carloggas Concrete Bus Shelter |
|  | c |  | Beach and Environment:  |
|  |  | i | Update on S106 application for works to the dune verge and footpath  |
|  |  | ii | Community Environment Emergency Plan  |
|  |  | iii | Mawgan Porth Surf Life Saving Club  |
|  | d |  | Neighbourhood Plan –  |
|  |  | i | Neighbourhood Plan Grant - to approve repayment of unspent grant in the sum of £1260 to Groundwork UK. |
|  | e |  | St Mawgan Community Hall.  |
| 13 |  |  | REPORTS FROM MEETINGS: |
|  |  | i | Community Flood Forum & Making Space 4 Sand. |
|  |  | ii | Annual Assembly 17th April. |
|  |  | iii | Denzell Downs Community Benefit Fund Annual Grant Meeting 22nd April. |
| 14 |  |  | To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure: |
|  |  | i | Notice of Vacancy in Office of Councillor - Resignation of Councillor Mann. |
|  |  |  | **Exempt Business:** To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the press and the public be excluded from the meeting during consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information. |
| 15 |  |  | **To consider** an opinion given on the legality of CC's decision to approve PA23/07950. |
| 16 |  |  | **Notice of items for the next Agenda**: (note – no decisions can be taken on any item raised under this heading).  |
| 17 |  |  | Close of meeting.  |

Clerk, Angela Hayne 1st May, 2024